

BEAUMONT POLICE DEPARTMENT

INTERNSHIP/VIBE PROGRAM

ARE YOU INTERESTED IN A CAREER IN LAW ENFORCEMENT? JUMP START YOUR CAREER

Intern with the Beaumont Police Department and expand your knowledge and networking possibilities in law enforcement, criminal analysis and related fields.

Program Benefits

- No prior work experience necessary
- Mentoring and Training
- Flexible Schedule
- Valuable work experience
- Job shadowing

Essential Duties and Responsibilities

Under administrative supervision, assist the Police Department in various functions of the department as related to community policing, code enforcement, animal control, etc. as assigned. The responsibilities of an intern will include job shadowing and working with police officers, dispatchers, and administrative personnel. These tasks include analyzing data, preparing reports, gathering supporting documentation, creating or updating documents and forms, etc. to assist the department with day to day functions, requests from the community, and Management. Interns may also assist in conducting research for new programs or program proposals, and provide assistance in handling court documents or filings. Should have good working knowledge of Microsoft Word, Publisher, Excel and PowerPoint as well as have the ability to maintain multiple software databases.

Why?

- Strengthen your resume
- Gain valuable work experience
- Identify if a career in law enforcement is right for you
- Discover opportunities and positions of interest

Who?

- 18 years of age or older
- Working knowledge of Microsoft Office Programs
- Analytical and/or problem solving skills
- Strong communication skills, oral and written

This is a non-career position and does not include a benefits package or compensation. Qualified Candidates are required to pass a background investigation, including but not limited to, fingerprinting.



Join Beaumont Police Department

▶ APPLICATION DEADLINE

▶ ONGOING

APPLICATION PROCESS:

Interested applicants must submit a email of interest and application. Applications can be found at www.ci.beaumont.ca.us or in person. Documents may be submitted via e-mail to: Internship/Vibe Program Coordinator, Mercedes McFayden mmcfayden@beaumontpd.org



APPLY NOW

Contact Information

Beaumont Police Department
Attn: Internship/VIBE Program
550 E 6th Street
Beaumont, CA 92223

Phone: 951.769.8500

Fax: 951.769-8506

E-mail: mmcfayden@beaumontpd.org

www.ci.beaumont.ca.us