

**Title 12**  
**STREETS, SIDEWALKS AND PUBLIC PLACES**

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**Chapter 12.04**  
**OFFICIAL STREET PLAN**

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**12.04.010 Purpose-Adoption.** In order to promote, coordinate and secure orderly and efficient, economical and consistent development plans and improvements, and in order to serve the public health, welfare and safety of the City, precise plan lines for the reservation of future rights-of-way and an official plan of streets and highways are hereby adopted to be hereafter known as the official plan of streets and highways of the City. (Ord. 325, § 1, 1961)

**12.04.020 Incorporation of map.** The official plan of streets and highways is set forth on the map published concurrently, made a part of, and attached to, the ordinance codified in this Chapter and on which is shown by appropriate symbol the official plan of streets and highways of the City. (Ord. 325, § 2, 1961)

**12.04.030 Amendment or adoption procedure to conform to statutory law.** The procedure for preparing and adopting additions to or amendments of all or any portion of the official plan of streets and highways, or adopting a precise plan of streets and highways, shall conform to the provisions of Title 7, Government Code Chapter 1, Conservation Code Chapter I, Conservation and Planning Law. (Ord. 325, § 3, 1961)

**12.04.040 Proceedings for establishing precise plan lines.**

A. Proceedings for the establishing of precise plan lines and for the rights-of-way along any portion of streets or planned streets in the City may be initiated by the City Council, the planning commission of the City or by petition. Descriptions of the streets or portions of streets along which such precise plan lines are sought to be established shall be given and shall be accompanied by a sketch or map showing the streets and lot line or lines and the proposed rights-of-way lines and the distances thereof from the established centerline or existing line or regularly established property line or surface and subsurface buildings and structures.

B. Before any action shall be taken by the City Council concerning proposed precise plan lines for future rights-of-way, the matter shall be referred to the planning commission of the City for a report and recommendation. The planning commission shall hold at least one (1) public hearing and shall give notice of the time and place thereof by publishing notice thereof at least once in a newspaper of general circulation of the City, and by causing notices to be posted along the planned rights-of-way in front of each block where such precise plan lines are proposed to be established, and if any block is over five hundred (500) feet in length, such notices shall be posted not more than five hundred (500) feet apart along the planned right-of-way. Upon completion of the public hearing, the planning commission shall submit its report and recommendation to the City Council forthwith concerning the matter. (Ord. 325, § 4, 1961)

**12.04.050** **Proceedings for amendments or additions.** Additions to or amendments of the official plan of streets and highways by precise plan shall be adopted by ordinance in the manner prescribed by law.

A. Each such amendatory ordinance shall contain as a part thereof a detailed map of the streets or highways project or projects made the subject of such amendment, provided, that, for purposes of legal publication a suitable reduced scale map may be used.

B. Precise plans for streets and highways, when adopted, pursuant to this Chapter, shall in each separate case be consecutively numbered as an item under this subsection of this section.

C. Before the adoption of any such precise plan lines as authorized in this chapter, the city council shall pass a resolution of intention designating the precise plan line or lines to be established, which the resolution shall be published once in a newspaper of general circulation, published and circulated in the city.

D. A copy of the resolution shall be posted conspicuously along the streets in front of each block where such precise plan lines are proposed to be established, if any block is over five hundred feet in length, a copy of the resolution shall be posted not more than five hundred feet apart along the streets where such plan lines are proposed to be established.

E. The resolution shall contain a notice of the day, hour, place, when and where any and all persons having any objections to the establishment of the proposed precise plan line or lines may appear before the city council and present any objections which they may have to the proposed precise plan line or lines as set forth in the resolution of intention.

F. The time for hearing shall be not less than fifteen nor more than thirty days from the date of the adoption of the resolution of intention, and the publication and posting of the resolution shall be made at least ten days before the date of the hearing.

G. At any time not later than the hour set for hearing objections and protests to the establishment of the proposed precise plan line or lines, any person having any interest in any land upon which the precise plan lines are proposed to be established, may file with the city clerk a written protest or objection against the establishment of the precise plan line or lines designated in the resolution of intention. Such protest must be in writing and delivered to the city clerk not later than the hour set forth for the hearing, no other protest or objection shall be considered.

H. All opponents may appear before the city council at the hearing in person or by counsel and be heard in support of their protest or objection.

I. At the time set for hearing or any time to which the hearing may be continued, the city council shall proceed to hear and pass upon all protests or objections so made, and its decision shall be final and conclusive. The city council shall have the power and jurisdiction to sustain any protests or objections and abandon the proceeding, or to deny any and all protests or objections, and order, by ordinance, the establishment of the precise plan line or lines described in the resolution of intention, or to order the same established with such changes or modification as the city council may deem proper.

J. After the adoption of the resolution of intention and prior to the time the ordinance establishing a precise plan line or lines in such proceedings becomes effective, no building permit shall be issued for the erection of any building or structure between any proposed precise plan lines and the street lines, and any permit so issues shall be void.

K. From and after the taking effect of any ordinance establishing any precise plan line and lines, it is unlawful for any person, firm or corporation to construct any building or structure within the space between the street lines and the precise plan lines so established, and the building inspector shall refuse to issue any permit for any building or structure proposed to be erected within such space, any permit so issued shall be void. (Ord. 325 §5, 1961)

**12.04.060 Existing buildings, utilities or other installations.** If buildings, utilities or other installations exist within reserved areas as set forth in Section 12.04.050, on the effective date of any ordinance codified in this chapter, or on the effective date of any item subsequently adopted under the provisions of this chapter, such nonconforming buildings, utilities or other installations may continue with reasonable maintenance but shall not be enlarged or replaced. (Ord. 325 §6, 1961)

**12.04.070 Violation--Penalty.** Any person, firm or corporation violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punishable by a fine not to exceed three hundred dollars, or by imprisonment in the city jail for a period not exceeding ninety days or by both such fine and imprisonment. Is such person, firm or corporation shall be deemed guilty of a separate offense, for every day during any portion thereof, any violation of any provisions of this chapter is committed, continued or permitted by such person, firm or corporation, they shall be punishable for it as provided in this chapter. (Ordinance. 325 §8, 1961)

## **Chapter 12.08** **Public Works Construction Standards**

### **Sections:**

12.08.010	Adoption of standard specifications
12.08.020	Copies on file.
12.08.030	Violation--Penalties

**12.08.010 Adoption of standard specifications** The most current editions of the following specifications are hereby adopted as the standard specifications for all public works within the City:

A. For streets: Riverside County Ordinance No. 461;

- B. For Flood Control facilities: The Riverside County Flood Control and Water Conservation District's Standards for Flood Control Facilities."
- C. For sanitary sewer facilities: The Eastern Municipal Water District's Standards for Sanitary Sewer Facilities."
- D. For all other public works: The Standard Specifications for Public Works Construction, edited by the Southern California Chapter of the American Public Works Association and the Associated General Contractors of America;

Each and all of the regulations, provisions, penalties, conditions and terms of the above-listed standard specifications, most current editions thereof, are hereby referred to , adopted and made part of this Chapter, as though fully set forth herein. (Ord. 827, 2002)

**12.08.020** **Copies on file.** Three (3) copies of the Standard Specifications for Public Works adopted in Section 12.08.010 shall be kept on file in the office of the city clerk. (Ord. 827, 2002)

**12.08.030** **Violation--Penalty.** Any individual violating any provision of this ordinance shall be deemed guilty of an infraction or misdemeanor as hereinafter specified. Such individual shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this ordinance is committed, continued, or permitted. Any individual convicted of a violation of this ordinance shall be: (1) guilty of an infraction offense and punished by a fine not exceeding one hundred dollars (\$100.00) for a first violation; (2) guilty of an infraction offense and punished by a fine not exceeding two hundred dollars (\$200.00) for a second violation of the same ordinance provision and perpetrated by the same individual. The third and any additional violations on the same ordinance and perpetrated by the same individual shall constitute a misdemeanor offense and shall be punishable by a fine not exceeding one thousand dollars (\$1,000.00) or six (6) months in jail, or both. Notwithstanding the above, a first offense may be charged and prosecuted as a misdemeanor. Payment of any penalty herein shall not relieve an individual from responsibility for correcting the violation. Any person who removes any notice of order posted, as required in the Chapter, is guilty of an infraction. (Ord. 827, 2002)

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**Chapter 12.12**  
**Excavations**

**Sections:**

12.12.010	Definitions.
12.12.020	Administration of chapter.
12.12.030	Permit--Previously issued.
12.12.040	Permit--Required for encroachments and excavations.
12.12.050	Permit--Insurance.
12.12.060	Permit--Revocable and conditional.
12.12.070	Permit--Subject to certain conditions.
12.12.080	Permit--Surety bond or deposit required.
12.12.090	Permit--Application.
12.12.100	Permit--Application--Fees.
12.12.110	Work arranged done by City Engineer--Failure by permittee--Expense and costs.
12.12.120	Exceptions.
12.12.130	Tree removal.
12.12.140	Exemptions.
12.12.150	Blanket permit.
12.12.155	Waiver of fees for nonprofit public utilities district.
12.12.160	Violation--Penalty.

**12.12.010**    **Definitions.** "Highway" or "street" means a right-of-way within which improvements are constructed for the conveyance of pedestrian and vehicular traffic and includes all highways, streets roads and alleys. The rights-of-way and improvements shall be in conformity with the Engineering Department Standards and Specifications. Improvements include, but are not limited to, paved roadway, curb, gutter, sidewalk, landscaping, utilities and survey monuments. (Ord. 544 §10, 1982)

**12.12.020**    **Administration of chapter.** Subject to the control of the city council, there is delegated to the city engineer the administration of the use of city streets for excavations and encroachments, the maintenance, planting and removal of trees, and the issuance, modification and revocation of permits for such uses. (Ord. 544 §I, 1982)

**12.12.030**    **Permit--Previously issued.** Any permit issued prior to the adoption of the ordinance codified in this chapter shall continue in force as if issued pursuant to this chapter, and shall be subject to the provisions of this chapter, unless and until and to the extent that such permit shall be revoked, modified or superseded pursuant to this chapter. (Ord. 544 §II, 1982)

**12.12.040**    **Permit--Required for encroachments and excavations.** No person, including firm, corporation, public .district, public agency or political subdivision, shall make any excavation in, or construct, install or maintain any improvement, structure or encroachment in, on, over or under, any city street or the right-of-way thereof without first obtaining from the city engineer a permit therefor, or maintain the same without such permit or in violation of the terms or conditions thereof. (Ord. 544 §2(part),1982)

**12.12.050** **Permit--Issuance.** Such a permit shall be issued by the city engineer only upon written application therefor, and payment of the required fee or fees. Such permit shall be issued only if the applicant is a public service agency having lawful authority to use the right of- way or street for the purpose specified, or the owner of an easement for such purpose within the street right-of-way, or if the city engineer is satisfied that the use proposed is in the public interest and that there will be no substantial injury to the .highway or impairment of its use as the result thereof, and that the use is reasonably necessary for the performance of the functions of the applicant. (Ord. 544 §2(part) , 1982)

**12.12.060** **Permit--Revocable and conditional.** Every such permit shall be revocable and the uses and installations there under shall be subordinate to any prior right of the city to use the right-of-way for public road purposes. Every such permit shall be conditional upon the right of the city to require the permittee to relocate or remove the structure or encroachment at the permittee's expense for the benefit of the city or to relocate or remove the structure or encroachment at the permittee's expense, where in the opinion of the city engineer such action is reasonably necessary to avoid a crossing conflict, for the benefit" of any public district, public agency or political subdivision, or of any other person or agency having a right to use the city street for the purpose proposed; but the acceptance of a permit shall not be deemed a waiver by the permittee of any contractual or statutory right against any party for reimbursement of the expense of such removal or relocation. (Ord. 554 §2(part), 1982)

**12.12.070** **Permit--Subject to certain conditions.** Every such permit shall be subject to such conditions as the city engineer determines are necessary to assure the safety of the traveling public and the restoration of the surface of the street and the foundations thereof, and of the portions outside the traveled roadway. (Ord. 554 §2(part), 1982)

**12.12.080** **Permit--Surety bond or deposit required.** The city engineer may require such surety bond or deposit of money as *in* his judgment may be necessary to secure performance of the conditions of the permit and the replacement or restoration of the surface and the subsurface of the street and the right-of-way, and any survey monuments or other improvements that may have been disturbed. (Ord. 554 §2(part) , 1982)

**12.12.090** **Permit--Application.** Each application for a permit under this chapter shall be in writing in the name of the person or agency owning the encroachment and controlling the excavation and shall be signed by such person or agency or by his or its agent authorized in writing. The application shall be submitted on a form supplied by the city engineer and shall contain or be accompanied by such information as he may require. Each permit shall be in writing, signed by the city engineer or his representative, on a form to be furnished by him. (Ord. 554 §5, 1982)

**12.12.100** **Permit--Application--Fees.** The permit fees and inspection fees required by this chapter shall be paid at or after the time the application is filed, but in any event before the permit is issued. The fees for permits, which shall not be refundable, and for inspections shall be as contained in Chapters 15.08 and 15.20. The city engineer may waive the inspection fee when *in* his opinion the public safety or convenience does not require inspection of an excavation or encroachment. (Ord. 554 §6, 1982)

**12.12.110** **Work arranged done by city engineer—Failure by permittee--Expense and costs.** The city engineer may, where convenient to road work he has programmed, or for other reasons of city convenience, arrange to do the work of replacement to pavement or restoration of the roadway at the expense of the permittee. If any permittee fails to refill "any excavation or to restore the city street or right-of-way to its condition prior to the excavation, the city engineer shall have the right to perform the work and collect in the name of the city the cost thereof. (Ord. 554 §2(part), 1982)

**12.12.120** **Exceptions.** An excavation or encroachment may be made without first obtaining a permit for repair or replacement of a facility previously installed only when necessary for the immediate protection or preservation of life or property; and, provided, that such a permit is obtained on the first business day thereafter; and, provided further, that the excavation is made in such manner as to give full protection to the users of such street and the city. (Ord. 554 §3, 1982)

**12.12.130** **Tree removal.** No person, firm, corporation, public district, public agency or political subdivision 'shall remove or severely trim any tree planted in the right of- way of any city street without first obtaining a permit from the city engineer to do so. Such permit shall be issued without fee, if the city engineer is satisfied that such removal or trimming is in the public interest or is necessary for the improvement of the right-of-way or the construction of improvements on adjacent land. He may impose such conditions as he deems reasonable or necessary, including requirements for the work to be done only by a qualified tree surgeon or tree trimmer actually engaged in that business, and for bond, insurance or other security to protect person and property from injury or damage. The provisions limiting trimming of trees shall not apply to any public utility maintaining overhead power or communication lines pursuant to franchise, where necessary to prevent interference of a tree with such installation. A permit for removal of a tree may be conditioned upon its relocation or replacement by one or more other trees of a kind or type to be specified in the permit. (Ord. 554 §4, 1982)

**12.12.140** **Exemptions.** A. The following shall be exempted from payment of the permit fee for an extension or encroachment:

1. Street improvements under special assessment or improvement district proceedings conducted by the city council;

2. Public utility and public service facilities installed pursuant to specific contract with the city and under the control thereof.

B. The following shall be exempted from payment of the inspection fee for an excavation or encroachment:

1. A public utility which holds and at the time of application for the permit has held for at least five years a franchise from the city or the state authorizing" the use of public highways for:

a. A public utility installation not involving excavation in a city street or right-of-way other than as usual and necessary for the installation of poles, guys and anchors at locations entirely outside of the traveled portion of the right-of-way or established sidewalks, improved or unimproved, or

b. For a public utility installation involving only a bell hole excavation to install, repair or replace a consumer service connection;

2. Street improvements under special assessment or improvement district proceedings conducted by the city;

3. Public utility and public service facilities installed pursuant to specific contract with the city and under the control thereof.

C. Subdivision improvements to be constructed pursuant to agreement with the city are exempt from the chapter. (Ord. 554 §7, 1982)

**12.12.150**     **Blanket permits.** The city engineer may issue to any applicant a blanket permit for a series of excavations or encroachments of the same type or types. This provision shall be broadly applied, to reduce administrative costs of both city and applicant. (Ord. 554 §8, 1982)

**12.12.155**     **Waiver of fees for nonprofit public utilities district.** A. Upon receipt of written request by any nonprofit utilities district, the city engineer may waive any fees for permits issued to said district. Any full or partial denial of any requested waiver shall be made in writing, and the district may at either of the two regularly scheduled city council meetings following the date of the written denial, appeal the denial to the city council. The grant or the denial of the waiver by the city council at a regularly noticed meeting shall be deemed final.

B. This waiver shall not apply to any expenses or fees normally charged under this section which are solely attributable to work performed only on the project of said district. (Ord. 614 §1, 1985)

**12.12.160**     **Violation-Penalty.** Any person who does any act for which a permit is required by this chapter without first obtaining such permit, or who, having obtained such a permit, violates any term or condition thereof and thereby jeopardizes or injures person or property, is guilty of a misdemeanor and shall be punishable by a fine of not more than five hundred dollars, or by imprisonment in the county jail for not more than six months, or by both such fine and imprisonment. Nothing in this chapter shall be deemed to deprive any person of any civil right or remedy he may have against a violator of this chapter, nor to deprive the city of any cause of action which it may have against such violator, regardless of any prosecution or conviction under this section. (Ord. 554 §9, 1982)

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**Chapter 12.16**  
**UTILITY UNDERGROUNDING**

**Sections:**

12.16.010	Definitions.
12.16.020	Public hearing by the city council.
12.16.030	Designation of area as underground utility district.
12.16.040	Continuance of overhead facility work prohibited--Exception
12.16.050	Emergency or unusual circumstances.
12.16.060	Types of facilities exempt.
12.16.070	Notification of affected utilities and owners of real property.
12.16.080	Underground construction required according to rules, regulations and tariffs on file.
12.16.090	Responsibility of property owners.
12.16.100	Removal of city-owned equipment
12.16.110	Extension of time for removal.
12.16.120	Violation--Penalty.

**12.16.010**    **Definitions.** Whenever in this chapter the words or phrases defined in this section are used, they shall have the respective meanings assigned to them in the following definitions:

- A. "Commission" means the Public Utilities Commission of the state.
- B. "Person" means and includes individuals, firms, corporations, partnerships, and their agents and employees.
- C. "Poles, overhead wires and associated structures" means poles, towers, supports, wires, conductors, guys, stubs, platforms, crossarms, braces, transformers, insulators, cutouts, switches, communication circuits, appliances, attachments and appurtenances located aboveground within a district and used or useful in supplying electric, communication or similar or associated services.
- D. "Underground utility district" or "district" means that area of the city within which poles, overhead wires' and associated overhead structures are prohibited as such area is described in a resolution adopted pursuant to the provisions of Section 12.16.030.
- E. "Utility" includes all persons or entities supplying electric, communication or similar or associated service by means of electrical materials or devices. (Ord. 496 §1, 1978)

**12.16.020**    **Public hearing by the city council.**

A. The city council may from time to time call public hearings to ascertain whether the public necessity, health, safety or welfare requires removal of poles, overhead wires and associated overhead structures within designated areas of the city and the underground installation of wires and facilities for supplying electric, communication or similar or associated service. The city clerk shall notify all affected property owners as shown on the last equalized assessment roll and utilities concerned by mail of the time and place of such hearings at least fifteen days prior to the date thereof. At each such hearing all persons interested shall be given an opportunity to be heard. The decision of the city council shall be final and conclusive.

B. Prior to holding such public hearing, the city manager shall consult all affected utilities and shall prepare a report for submission at such hearing containing, among other information, the extent of such utilities' participation and estimates of the total costs to the city and affected property owners. Such report shall also contain an estimate of the time required to complete such underground installation and removal of overhead facilities. (Ord. 570 §9, 1983: Ord. 496 §2, 1978)

**12.16.030**     **Designation of area as underground utility district.** If, after any such public hearing the city council finds that the public necessity, health, safety or welfare requires such removal and such underground installation within the designated area, the city council shall by resolution, declare such designated area an underground utility district and order such removal and underground installation. Such resolution shall include a description of the area comprising such district and shall fix the time within such removal and underground installation shall be accomplished and within which affected property owners must be ready to receive underground service. A reasonable time shall be allowed for such removal and underground" installation, having due regard for the availability of labor, materials and equipment necessary for such removal and for the installation of such underground facilities as may be occasioned thereby. (Ord. 496 §3, 1978)

**12.16.040**     **Continuance of overhead facility work prohibited-- Exception.** Whenever the city council creates an underground utility district and orders the removal of poles, overhead wires and associated overhead structures therein as provided in Section 12.16.030, it is unlawful for any person or utility to erect, construct, place, keep, maintain, continue, employ or operate poles, overhead wires and associated overhead structures in the district after the date when the overhead facilities are required to be removed by such resolution, except as the overhead facilities may be required to furnish service to an owner or occupant of property prior to the performance by such owner or occupant of the underground work necessary for such owner or occupant to continue to receive utility service as provided in Section 12.16.090, and for such reasonable time required to remove the facilities after the work has been performed, and except as otherwise provided in this chapter. (Ord. 496 §4, 1978)

**12.16.050**     **Emergency or unusual circumstances.** Notwithstanding the provisions of this chapter, overhead facilities may be installed and maintained for a period, not to exceed thirty days, without authority of the city manager in order to provide emergency service. The city manager may grant special permission on such terms as the city manager may deem appropriate in cases of unusual circumstances, without discrimination as to any person or utility, to erect, construct, install, maintain, use or operate poles, overhead wires and associated overhead structures. (Ord. 496 §5, 1978)

**12.16.060**     **Types of facilities exempt.** This chapter and any resolution adopted pursuant to Section 12.16.030 shall, unless otherwise provided in such resolution, not apply to the following types of facilities:

- A. Any city facilities or equipment installed under the supervision and to the satisfaction of the city manager;
- B. Poles, or electroliers used exclusively for street lighting;

C. Overhead wires (exclusive of overhead structures) crossing any portion of a district within which overhead wires have been prohibited, or connecting to buildings on the perimeter of a district, when such wires originate in an area from which poles, overhead wires and associated overhead structures are not prohibited;

D. Poles, overhead wires and associated structures used for the transmission of electric energy at nominal voltages in excess of thirty-four thousand five hundred volts;

E. Overhead wires attached to the exterior surface of a building by means of a bracket or other fixture and extending from/one location on the building to another location on the same building or to an adjacent building without crossing any public street;

F. Antennae associated equipment and supporting structures, used by a utility for furnishing communication services;

G. Equipment appurtenant to underground facilities, such as surface mounted transformers, pedestal mounted terminal boxes and meter cabinets, and concealed ducts;

H. Temporary poles, overhead wires and associated overhead structures used or to be used in conjunction with construction projects. (Ord. 496 §6, 1978)

**12.16.070**      **Notification of affected utilities and owners of real property.**

A. Within ten days after the effective date of a resolution adopted pursuant to Section 12.16.030, the city clerk shall notify all affected utilities and all persons owning real property within the district created by the resolution of the adoption thereof. The city clerk shall further notify such affected property owners of the necessity that, if they or any person occupying such property desire to continue to receive electric, communication, or similar or associated service, they or such occupant shall provide all necessary facility changes on their premises so as to receive such service from the lines of the supplying utility or utilities at a new location, subject to the applicable rules, regulations, and tariffs of the respective utility or utilities on file with the commission.

B. Notification by the city clerk shall be made by mailing a copy of the resolution adopted pursuant to Section 12.16.030, together with a copy of the ordinance codified in this chapter, to affected property owners as such are shown on the last equalized assessment roll and to the affected utilities. (Ord. 496 §7, 1978)

**12.16.080**      **Underground construction required according to rules, regulations and tariffs on file.** If underground construction is necessary to provide utility service within the district created by any resolution adopted pursuant to Section 12.16.030, the supplying utility shall furnish that portion of the conduits, conductors and associated equipment required to be furnished by it under its applicable rules, regulations and tariffs on file with the commission. (Ord. 496 §8, 1978)

**12.16.090**      **Responsibility of property owners.** Every person owning, operating, leasing, occupying or renting a building or structure within a district shall construct and provide that portion of the service connection on his property between the facilities referred to in Section 12.16.080 and the termination facility on or within the building or structure being served all in accordance with the applicable rules, regulations and tariffs of the respective utility or utilities on file with the commission. If the above is not accomplished by any person within the time provided for in the resolution enacted pursuant to Section 12.16.030 the city clerk shall give notice in writing to the person in possession of such premises, and a notice in writing to the owner thereof as shown on the last equalized assessment roll, to provide the required underground facilities within ten days after receipt of such notice.

B. The notice to provide the required underground facilities may be given either by personal service or by mail. In case of service by mail on either of such persons, the notice must be deposited in the United States mail in a sealed envelope with postage prepaid, addressed to the person in possession of such premises at such premises, and the notice must be addressed to the owner thereof as such owner's name appears and 'must be addressed to such owner's last known address as the same appears on the last equalized assessment roll, and when no address appears, to General Delivery, City of Beaumont. If notice is given by mail, such notice shall be deemed to have been received by the person to whom it has been sent within forty-eight hours after the mailing thereof. If notice is given by mail to either the owner or occupant of such premises the city clerk shall, within forty-eight hours after the mailing thereof, cause a copy thereof, printed on a card not less than eight inches by ten inches in size, to be posted in a conspicuous place on the premises.

C. The notice given by a city clerk to provide the required underground facilities shall particularly specify what work is required to be done, and shall state that if said work is not completed within thirty days after receipt of such notice, the city clerk will provide such required underground facilities, in which case the cost and expense thereof will be assessed against the property benefited and become a lien upon such property.

D. If upon the expiration of the thirty-day period, the required underground facilities have not been provided, the city manager shall forthwith proceed to do the work; provided, however, if such premises are unoccupied and no electric or communications services are being furnished thereto, the city manager may in lieu of providing the required underground facilities, authorize the disconnection and removal of any and all overhead service wires and associated facilities supplying utility service to the property. Upon completion of the work by the city manager he shall file a written report with the city council setting forth the fact that the required underground facilities have been provided and the cost thereof, together with a legal description of the property against which such cost is to be assessed. The city council shall thereupon fix a time and place for hearing protests against the assessment of the cost of such work upon such premises, which said time shall not be less than ten days thereafter.

E. The city clerk shall forthwith, upon the time for hearing, such protests having been fixed, give a notice in writing to the person in possession of such premises, and a notice in writing to the owner thereof, in the manner provided in this chapter for the giving of the notice to provide the required underground facilities, of the time and place that the city council will pass upon such report and will hear protests against such assessment. Such notice shall also set forth the amount of the proposed assessment.

F. Upon the date and hour set for the hearing of protests, the city council shall hear and consider the report and all protests, *if* there are any, and then proceed to affirm, modify or reject the assessment.

G. If any assessment is not paid within five days after its confirmation by the city council the amount of the assessment shall become a lien upon the property against which the assessment is made by the city clerk and the city clerk and the city council is directed to turn over to the assessor and tax collector a notice of lien on each of the properties on which the assessment has not been paid, and the assessor and tax collector shall add the amount of the assessment to the next regular bill for taxes levied against the premises upon which the assessment was not paid. The assessment shall be due and payable at the same time as the property taxes are due and payable, and if not paid when due and payable shall bear interest at the rate of six percent per year. (Ord. 496 §9, 1978)

**12.16.100**     **Removal of city-owned equipment.** The city shall remove at its own expense all city-owned equipment from all poles required to be removed under this chapter in ample time to enable the owner or user of such poles to remove the same within the time specified in the resolution enacted pursuant to Section 12.16.030. (Ord. 496 §10, 1978)

**12.16.110**     **Extension of time for removal.** In the event that any act required by this chapter or by a resolution adopted pursuant to section 12.16.030 cannot be performed within the time provided on account of shortage of materials, war, restraint by public authorities, strikes, labor disturbances, civil disobedience, or any other circumstances beyond the control of the actor, then the time within which such act will be accomplished shall be extended for a period equivalent to the time of such limitation. (Ord. 496 §11, 1978)

**12.16.120**     **Violation—Penalty** In the discretion of the Enforcement Officer, any person violating the provisions of this Chapter shall be issued an Administrative Citation pursuant to Beaumont Municipal Code Chapter 1.17 or shall be guilty of an infraction pursuant to Beaumont Municipal Code Chapter 1.16. In either case, the amount of the fine shall be the appropriate amount set forth in Section 1.16.030 of this Code. Each such violation shall be deemed a separate offense as specified in Section 1.16.040.

Notwithstanding the above, a first offense may be charged and prosecuted as a misdemeanor, punishable by a fine of \$1,000.00, or six (6) months in jail, or both. (Ord. 997, 5.3.11)

## **Chapter 12.20** **TREES**

### **Sections:**

12.20.010	City superintendent--Inspection and order of removal.
12.20.020	Notice to owner--Exception--Occasion to contest.
12.20.030	Liability.
12.20.040	Maintenance of trees.
12.20.050	Notice of dangerous trees--Delivery.
12.20.060	Notice of dangerous trees--Contents.
12.20.070	Removal by city.
12.20.080	Notice of cost.
12.20.090	Assessment against property.
12.20.100	Hearing.
12.20.110	Special assessment and lien.
12.20.120	Recording of lien.
12.20.130	Private arrangement.
12.20.140	Hedges on corner lots.

**12.20.010**     **City superintendent--Inspection and order of removal.** The city street superintendent may inspect any and all trees, shrubs and plants, which are in any street, or which, standing on any private property, overhang or project into any such street, to determine whether any of the same, or any part thereof, appear to be dead, liable to fall, dangerous, or an obstruction to such public travel on any such street. The city street superintendent may cause the same or such parts thereof as are dead, liable to fall, dangerous, or an obstruction to such public travel, to be cut down, and if in any such street, to be removed there from. (Ord. 286 51, 1957)

**12.20.020**     **Notice to owner--Exception--Occasion to contest.** A. Except in case of manifest public danger and immediate necessity, no such trees or shrubs standing on any private property, from the duty to keep trees and shrubs upon private property shall be wholly cut down or removed unless ten days' notice in writing of its intention to cause the same to be done shall be given by the city street superintendent to the owner or occupant of the estate nearest such tree or shrub.

B. If the owner or occupant of such private property, within seven days after the giving of such notice, files with the city street superintendent his objection in writing to such removal, such tree or shrub shall not be cut down or removed, unless the city street superintendent gives the owner or other proper person who has been given such notice, a reasonable opportunity to be heard in support of such objection and shall thereafter approve in writing, the removal of the same, if such objection is not sustained. (Ord. 286 §2, 1957)

**12.20.030**     **Liability.** Nothing contained in this chapter shall be deemed to impose any liability upon the city, its officers or employees, nor to relieve the owner of any private property, under his control, together with sidewalks and parkways, in front of such private property, in a safe condition. (Ord. 286 §3, 1957)

**12.20.040**     **Maintenance of trees.** The owner of lots fronting on any portion of a public street, or if the area between the property line and the street is maintained as a park or parking strip, shall maintain any trees thereon in such condition that the trees will not endanger persons or property, and which will not interfere with the public convenience in the use of public streets. (Ord. 286 §4, 1957)

**12.20.050**     **Notice of dangerous trees--Delivery.**  
A. When any tree or part thereof appears to be dead, is liable to fall, is dangerous, or is an obstruction to public travel, whether or not the tree or shrub is on any private property and overhangs or projects on any street, or is in any street or any public grounds of the city, the city street superintendent shall by notice in writing notify the owner or person in possession of the property to cut down, trim or remove the tree or shrub.

B. The notice mentioned in subsection A of this section may be given by delivering a written notice personally to the owner or to the person in possession of the property, or by mailing a postal card, postage prepaid, to the person in possession of such property, or to the owner thereof at his last known address as the same appears on the last equalized assessment rolls of the county. (Ord. 286 §§5, 6, 1957)

**12.20.060**     **Notice of dangerous trees--Contents.** The notice shall specifically specify what work is required to be done and shall further specify that if the tree or shrub is not cut down, trimmed, or removed within ten days after notice, the city street superintendent shall perform such work, and the cost of the same shall be a lien on the property upon which such tree or shrub is located. (Ord. 286 §7, 1957)

**12.20.070**     **Removal by city.** If the tree or shrub is not cut down, trimmed, or removed as required by the notice, the city street superintendent shall forthwith perform such work. (Ord. 286 §8, 1957)

**12.20.080**     **Notice of cost.** Upon completion of the work, the city street superintendent shall cause notice of the cost thereof to be given in the manner specified in this chapter for the giving of notice to perform the work, which notice shall specify the day, hour and place when the city council will hear and pass upon a report by the city street superintendent, of the cost of the work together with any objections or protests, if any, which may be raised by any person liable to be assessed for the cost of the work. (Ord. 286 §9, 1957)

**12.20.090**     **Assessment against property.** Upon completion of the work the city street superintendent shall prepare and file with the city council, a report specifying the work which has been done, the cost thereof, a description of the real property upon which the tree was located, and the assessment against the parcel of land proposed to be levied to pay the cost thereof. (Ord. 286 §10, 1957)

**12.20.100**     **Hearing.** Upon the day and hour fixed for the hearing, the city council shall hear and pass upon the report of the city street superintendent, together with any objections which may be raised by any property owner liable to be assessed for the work of cutting down, trimming, or removing any tree or shrub. Thereupon, the city council shall make such modifications in the report as it may deem just after which, by resolution, the report as submitted or as modified shall be confirmed. The decision of the city council on all protests and objections shall be final and conclusive. (Ord. 286 §11, 1957)

**12.20.110**     **Special assessment and lien.** The cost of cutting down, trimming any tree or shrub may be assessed by the city council against the parcel of property upon which same is located, and such cost so assessed if not paid within five days after its confirmation by the city council, shall constitute a special assessment against the parcel of property, and shall be a lien on the property for the amount thereof, which lien shall continue until the assessment and all interest thereon is paid, or until discharged. (Ord. 286 §12, 1957)

**12.20.120**     **Recording of lien.** The city council after confirmation of the report of the city street superintendent, may order a notice of lien to be delivered to the county auditor, who shall enter the amount thereof on the county assessment book opposite the description of the particular property, and the amount shall be collected, and shall be subject to the same penalties, together with all other taxes against the property. Thereafter the amount of the lien shall be collected at the same time and in the same manner as ordinary city taxes are collected, and shall be subject to the same penalties and interest, and to the same procedure under foreclosure and sale in case of delinquency, as provided for ordinary city taxes. (Ord. 286 §13, 1957)

**12.20.130**     **Private arrangement.** The city street superintendent may cut down, trim, or remove any trees in any street, or which overhang any street, by private arrangement for reimbursement with the owner of the lot or parcel of land upon which, or fronting upon which the trees are situated. (Ord. 286 §14, 1957)

**12.20.140**     **Hedges on corner lots.** Owners or occupants of any corner lot or premises in the city shall keep all hedges, and growth in the nature of hedges, at the corner of intersecting streets, whether on the sidewalk or within the lot or premises, so trimmed that the height thereof shall not exceed three feet above the curb level for a distance of thirty feet measured horizontally in any direction from the point of intersection of the property lines at street corners. (Ord. 286 §15, 1957)

### **Chapter 12.24** **PARKS--HOURS**

**Sections:**

12.24.010     Hours designated.  
12.24.020     Exception.  
12.24.030     Violation--Penalty.

**12.24.010**     **Hours designated.**

A. No person shall be or remain in any public park (see attachment to ordinance codified in this chapter) between the hours of ten p.m. of any day to six a.m. of the next succeeding day.

B. This section shall not be applicable to any person who is present in said park performing duties relating to employment by the city.

C. The chief of police, or his designee, shall be authorized to close any city park whenever, in his best judgment, it is necessary for the health, safety and welfare of the community. No person shall be in or remain in any public park after having been informed that such park has been closed by order of the chief of police or his designee. (Ord. 518 §I, 1980)

**12.24.020**     **Exception.** The exception to the above shall be when an organization or group has reserved the pavilion for an organized function. This exception does not apply to subsection C of Section 12.24.010. (Ord. 518 §3, 1980)

**12.24.030**     **Violation—Penalty** In the discretion of the Enforcement Officer, any person violating the provisions of this Chapter shall be issued an Administrative Citation pursuant to Beaumont Municipal Code Chapter 1.17 or shall be guilty of an infraction pursuant to Beaumont Municipal Code Chapter 1.16. In either case, the amount of the fine shall be the appropriate amount set forth in Section 1.16.030 of this Code. Each such violation shall be deemed a separate offense as specified in Section 1.16.040.

Notwithstanding the above, a first offense may be charged and prosecuted as a misdemeanor, punishable by a fine of \$1,000.00, or six (6) months in jail, or both. (Ord. 997, 5.3.11)

**Chapter 12.28**  
**BUILDING NUMBERING**

**Sections:**

- 12.28.010      Numbering by owner--Base lines.  
 12.28.020      East, west, north and south numbering-Numbers designated.  
 12.28.030      Previously erected buildings--Provisions for buildings erected subsequent to passage of ordinance.  
 12.28.040      Violation--Penalty.

**12.28.010      Numbering by owner--Base lines.** All buildings having a frontage on any street or avenue in the city shall be numbered by the owner, agent or occupant thereof as provided in this chapter as follows: California Avenue shall form the base line for numbering all east and west streets and avenues and the southern city limit shall be the base for all streets running north and south. Odd numbers shall be assigned to the south side of the streets and west side of the avenues, and all numbers shall alternate in regular numerical order. In all blocks ten feet shall be allowed to each number. (Ord. 9/12/1913 (part); Ord. 24 §1, 1913)

**12.28.020      East, west, north and south numbering—Numbers designated.** For the purposes of numbering on streets and avenues, the buildings shall be counted from the base lines; thus streets running east or west of California Avenue shall be designated as East or West and the north and south streets and avenues shall be numbered running north. The first number allotted in each first block shall be 101 and the first number in the second block shall be 201 and the first number in each succeeding block shall commence with a new hundred. The number on each building shall be so placed as to be easily read. (Ord. 9/12/1913(part); Ord. 24 §2, 1913)

**12.28.030      Previously** erected buildings---Provisions for buildings erected subsequent to passage of ordinance. All buildings now erected shall be numbered in accordance with the provisions of the ordinance codified in this chapter by January 1, 1914. All buildings erected after January 1, 1914 shall be numbered within thirty (30) days of the time of their completion. The owner, agent or occupant of any such building shall ascertain the proper number from the superintendent of streets of the City. (Ord. 24, § 3, 1913)

**12.28.040      Violation—Penalty** In the discretion of the Enforcement Officer, any person violating the provisions of this Chapter shall be issued an Administrative Citation pursuant to Beaumont Municipal Code Chapter 1.17 or shall be guilty of an infraction pursuant to Beaumont Municipal Code Chapter 1.16. In either case, the amount of the fine shall be the appropriate amount set forth in Section 1.16.030 of this Code. Each such violation shall be deemed a separate offense as specified in Section 1.16.040.

Notwithstanding the above, a first offense may be charged and prosecuted as a misdemeanor, punishable by a fine of \$1,000.00, or six (6) months in jail, or both. (Ord. 997, 5.3.11)

**Chapter 12.30**  
**MAINTENANCE AND REPAIR OF SIDEWALKS**

**Sections:**

12.30.010	Duty of Property Owners to Maintain Sidewalks.
12.30.020	Liability for Injuries to the Public.
12.30.030	Notice to Repair.
12.30.040	Manner of Giving Notice.
12.30.050	Mailing and Posting of Notice.
12.30.060	Contents of Notice.
12.30.070	Repair by the Director on Default of Property Owner.
12.30.080	Notice of Hearing on Report.
12.30.090	Filing of Report; Contents.
12.30.100	Proceedings at Hearing; Decision of the City Council.
12.30.110	Assessment of Costs Against Property; Time for Payment.
12.30.120	Filing of Notice of Lien; Form and Contents.
12.30.130	Operation and Effect of Recording Notice of Lien; Foreclosure.
12.30.140	Alternative Method of Collection; Addition to Tax Bill.
12.30.150	Time for Payment of Assessments.

**12.30.010**    **Duty of Property Owners to Maintain Sidewalks.** The owners of lots or portions of lots adjacent to or fronting on any portion of a sidewalk area between the property line of the lots and the street line, including parking strips, sidewalks, curbs and gutters, and persons in possession of such lots by virtue of any permit or right, shall repair and maintain such sidewalk areas and pay the costs and expenses therefor. (Ord. No. 879, § 1, 4-5-05)

**12.30.020**    **Liability for Injuries to the Public.** The persons required by Section 12.30.010 to maintain and repair the sidewalk area shall owe a duty to keep and maintain the sidewalk area in a safe and non-dangerous condition. If, as a result of the failure of any property owner or person in possession of such property to maintain the sidewalk area in a non-dangerous condition as required by Section 12.30.010, any person suffers injury or damage to person or property, the owner or occupier shall be liable to such person for the resulting damages or injury. (Ord. No. 879, § 1,4-5-05)

**12.30.030**    **Notice to Repair.** When any portion of the sidewalk area is out of repair or pending reconstruction and in condition to endanger persons or property or in condition to interfere with the public convenience and the use of such sidewalk area, the Director of Public Works (also known as the Superintendent of Streets or "Director") shall notify the owner or person in possession of the property fronting on that portion of such sidewalk area so out of repair, to repair the sidewalk area. (Ord. No. 879, § I, 4-5-05)

**12.30.040**    **Manner of Giving Notice.** Notice to repair may be given by delivering a written Notice personally to the owner or to the person in possession of the property facing upon the sidewalk area so out of repair, or by mailing a postal card, postage prepaid, to the person in possession of such property, or to the owner thereof at his last known address as the same appears on the last equalized assessment rolls of the City or the County of Riverside or to the name and address of the person owning such property as shown on the records of the office of the City Clerk. (Ord. No. 879, § 1,4-5-05)

**12.30.050 Mailing and Posting of Notice.** The postal card shall contain a notice to repair the sidewalk area so out of repair, and the Director shall, immediately upon the mailing of the Notice, cause a copy thereof printed on a card of not less than eight (8) inches x ten (10) inches in size, to be posted in a conspicuous place on the property. In lieu of posting a copy of the mailed Notice on the property as provided in this section, the Director may, but not less than seven (7) days nor more than ten (10) days after the mailing of the first postal card notice, mail an additional postal card, postage prepaid, marked "Second Notice" to the person to whom the first postal card notice was addressed. The Second Notice shall otherwise contain the material required by this Chapter, but shall not extend the time for commencing repairs specified in Section 12.30.060. (Ord. No. 879, § I, 4-5-05)

**12.30.060 Contents of Notice.** The Notice shall particularly specify what work is required to be done, and how it is to be done, and what materials shall be used in the repair and shall further specify that if the repair is not commenced within two (2) weeks after Notice is given and diligently and without interruption prosecuted to completion, the Director shall make such repair, and the cost of the same shall be a lien on the property. (Ord. No. 879, § I, 4-5-05)

**12.30.070 Repair by the Director on Default of Property Owner.** If the repair is not commenced and prosecuted to completion with due diligence, as required by the Notice, the Director shall forthwith repair the sidewalk. Upon the written request of the owner of the property facing the sidewalk so out of repair, as ascertained from the last equalized assessment roll, or as shown in the records of the office of the City Clerk, the Director may repair any other portion of the sidewalk fronting on the property that is designated by the owner. The Director shall have the power to prescribe the form of the written request. The cost of repair work done by request pursuant to this Section shall be a part of the cost of repairs for which, pursuant to this Chapter, subsequent notices are given, hearings are held and assessment and collection procedures are conducted. (Ord. No. 879, § I, 4-5-05)

**12.30.080 Notice of Hearing on Cost of Repair.** Upon completion of the repair, the Director shall cause notice of the cost of the repair to be given in the manner specified in this Chapter for the giving of Notice to Repair, which notice shall specify the day, hour and place when the City Council will hear and pass upon a report by the Director of the cost of the repair, together with any objections or protests, if any, which may be raised by any property owner liable to be assessed for the cost of such repair and any other interested persons. (Ord. No. 879, § 1,4-5-05)

**12.30.090 Filing of Director's Report; Contents.** Upon completion of the repair, the Director shall prepare and file with the City Council a report specifying the repairs which have been made, the cost of repairs, a description of the real property in front of which the repairs have been made and the assessment against each lot or parcel of land proposed to be levied to pay the cost thereof. Any such report may include repairs to any number of parcels of property, whether contiguous to each other or not. (Ord. No. 879, § 1,4-5-05)

**12.30.100 Proceedings at Hearing; Decision of the City Council.** Upon the day and hours fixed for the hearing the City Council shall hear and pass upon the report of the Director, together with any objections or protests which may be raised by any of the property owners liable to be assessed for the work of making such repair and any other interested persons. Thereupon the City Council may make such revision, correction or modifications in the report as it may deem just, after which, by motion or resolution, the report as submitted, or as revised, corrected or modified, shall be confirmed. The City Council may adjourn the hearings from time-to-time. The decisions of the City Council on all protests and objections which may be made shall be final and conclusive. (Ord. No. 879, § I, 4-5-05)

**12.30.110 Assessment of Costs Against Property; Time for Payment.** The cost of the repair may be assessed by the City Council against the parcel of property fronting upon the sidewalk upon which such repair was made, and such costs so assessed, if not paid within five (5) days after its confirmation by the City Council, shall constitute a special assessment against that parcel of property, and shall be a lien on the property for the amount thereof, which lien shall continue until the assessment and all interest thereon is paid, or until it is discharged of record. (Ord. No. 879, § I, 4-5-05)

**12.30.120 Filing of Notice of Lien; Form and Contents.** The Director may file in the office of the County Record of the County of Riverside a certificate substantially in the following form:

**NOTICE OF LIEN**

Pursuant to the authority vested in me by the Beaumont Municipal Code, Chapter 12.30 and Improvement Act of 1911, I did, on the \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_, cause the sidewalk, curb or parking strip, bulkheads, retaining walls, or other works, as the case may be, in front of the real property hereinafter described, to be repaired and improved, and the City Council of the City of Beaumont did, on the \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_, by Resolution No. \_\_\_\_\_ assess the cost of such repair upon the real property hereinafter described, and the same has not been paid nor any part thereof, and the City of Beaumont does hereby claim a lien on said real property in the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), and the same shall be a lien upon said real property until said sum, with interest at the rate of six percent (6%) per annum, from the date of the Resolution, has been paid in full and discharged of record.

The affected real property is that certain piece or parcel of land lying and being in the City of Beaumont, County of Riverside, State of California, and described as follows:

Assessor's Parcel No.: \_\_\_\_\_

Street Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_ ,

CITY OF BEAUMONT

By: \_\_\_\_\_  
Director of Public Works

**12.30.130**     **Operation and Effect of Recording Notice of Lien; Foreclosure.** From and after the date of recording of the Notice of Lien, all persons shall be deemed to have had notice of the contents thereof. The Notice of Lien may include claims against one (1) or more separate parcels of property, whether contiguous or not, together with the amount due, respectively, from each such parcel. The statute of limitation shall not run against the right of the City to enforce payment of the lien. If any such lien is not paid the City may file and maintain an action to foreclose such lien in the same manner and under the same procedure, so far as applicable, as that under which delinquent bonds are foreclosed under the Improvement Act of 1911 (Streets and Highways Code, Section 5000 et seq.). (Ord. No. 879, § 1, 4-5-05)

**12.30.140**     **Alternative Method of Collection; Addition to Tax Bill.** As an alternative method of collection of the amount of the lien, the City Council, after confirmation of the report of the Director, may order the Notice of Lien to be turned over to the Riverside County Auditor, who shall enter the amount thereof on the County Assessment Book opposite the description of the particular property and the amount shall be collected together with all other taxes thereon against the property. The Notice of Lien shall be delivered to the Riverside County Auditor before the date fixed by law for the delivery of the Assessment Book to the Riverside County Board of Equalization. (Ord. No. 879, § 1, 4-5-05)

**12.30.150**     **Time for Payment of Assessments.** The City Council may, in its discretion, determine that the payment of assessments of one hundred dollars (\$100.00) or more may be made in annual installments, not to exceed five (5), and that the payment of assessment so deferred shall bear interest at six percent (6%) per year on the unpaid balance. Interest shall begin to run on the thirty-first day after the confirmation of the assessment by the City Council. In the event any installment is not paid when due, the entire balance of the assessment shall become due and payable and shall be collected either by way of a foreclosure action or added to the property tax bill. (Ord. No. 879, § 1, 4-5-05)

**(Continue on next page)**

(TO BE TYPED ON CITY OF BEAUMONT LETTERHEAD)

NOTICE TO LANDOWNER TO REPAIR SIDEWALK TO:

Name \_\_\_\_\_ Address \_\_\_\_\_

You are hereby notified that the following-described portion of sidewalk located at the address set forth below is in the state of disrepair and in such condition that it endangers persons and property and interferes with the public convenience in the use of such sidewalk.

You are further notified that the following repairs to the sidewalk are required to be made:

\_\_\_\_\_

You are further notified that within three weeks after you have been given this notice, you have not commenced and are not proceeding with diligence and without interruption to complete such repairs, the City of Beaumont will undertake such repair work at your expense.

You are further notified that in the event the City makes the repairs, the cost thereof shall be a lien upon your property.

This Notice is given in accordance with Chapter 12.30 of the Beaumont Municipal Code.

Description of sidewalk to be repaired: \_\_\_\_\_

Address of property where sidewalk is located: \_\_\_\_\_

CITY OF BEAUMONT

By: \_\_\_\_\_  
Director of Public Works

Dated: \_\_\_\_\_